

Health Research Inc.

Information Systems Strategic Planning Consultant

RFP #HRI EO – 2018-02

AMENDMENT #1

June 1, 2018

The following are official modifications, which are hereby incorporated into the Health Research, Inc. (HRI), Information Systems Strategic Planning Consultant Request for Proposals (RFP) #HRI EO-2018-02, issued May 10, 2018. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough ("~~xxx~~") and added language appears in underline ("xxx").

III. Proposal

PROJECT SCOPE

HRI seeks services for:

Phase I:

- Analyze the skill level, staffing and current workload of the IS department.
- Develop understanding of HRI's current systems.
- Meet with each department director to determine technology needs.
- Develop cost benefit analysis of the IS needs.
- ~~Evaluate security of systems.~~
- Prioritize needs against priorities of HRI corporate office.
- Identify any roadblocks or concerns.
- Clearly articulate and present the results of the project to HRI's Executive Director.
- Develop 3-5 year strategic plan for IS needs.

F. General Specifications

1. ~~By signing the "Proposal Form" each bidder attests to its express authority to sign on behalf of the bidder.~~
2. Contractor will possess, at no cost to HRI, all qualifications, licenses, and permits to engage in the required business as may be required within the jurisdiction where the work specified is to be performed. Workers to be employed in the performance of this contract will possess the qualifications, training, licenses, and permits as may be required within such jurisdiction.
3. Submission of a proposal indicates the bidder's acceptance of all conditions and terms contained in this RFP. If this bidder does not accept a certain condition or term, this

must be clearly noted in a cover letter to the proposal.

4. A bidder may be disqualified from receiving awards if such bidder or any subsidiary, affiliate, partner, officer, agent or principal thereof, or anyone in its employ, has previously failed to perform satisfactorily in connection with public bidding or contracts..
5. Provisions Upon Default
 - a. The services to be performed by the Bidder shall be at all times subject to the direction and control of HRI as to all matters arising in connection with or relating to the contract resulting from this RFP.
 - b. In the event that the Bidder, through any cause, fails to perform any of the terms, covenants or promises of any contract resulting from this RFP, HRI shall thereupon have the right to terminate the contract by giving notice in writing of the fact and date of such termination to the Bidder.
6. Bidder must maintain an active registration in the System for Award Management (SAM) at SAM.gov, have no exclusions or delinquent federal debt.