PROJECT NAME: **HIV Primary Care and Prevention Center of Excellence**

CONTRACTOR SFS PAYEE NAME:

CONTRACT PERIOD: From: October 1, 2019

To: September 30, 2024

|  |
| --- |
| PROJECT SUMMARY: (max 50,000 characters)  The **HIV Primary Care and Prevention Center** **of Excellence** will serve as a statewide clinical education program addressing HIV screening, prevention (including Post-Exposure Prophylaxis (PEP) and Pre-Exposure Prophylaxis (PrEP), diagnosis and treatment with primary care providers. Conduct clinical education needs assessments with local health departments, HIV and primary care clinics and other primary care providers who screen, prevent, diagnose and treat HIV. The HIV Primary Care and Prevention Center will deliver a mix of live and online clinical education programs, conduct intensive clinical preceptorships in HIV clinics and primary care settings and convene an annual statewide HIV Primary Care and Prevention conference in New York State (NYS). The HIV Primary Care and Prevention Center will work with the Resource/Evaluation Center to deliver online education programs using the latest technologies including tele-mentoring, webcasting and other emerging digital health education technologies. The HIV Primary Care and Prevention Center will be responsible for ensuring adequate access to clinical expertise and training in all areas of the state with a focus on areas designated as Health Professional Shortage Areas (HPSAs), rural areas and other areas where there is not access to HIV screening, prevention, diagnosis and treatment by primary care providers. Working with the Resource/Evaluation Center the HIV Primary Care and Prevention Center will staff the CEI hot-line for case-based educational consultation on HIV clinical care and primary care. The HIV Primary Care and Prevention Center will collaborate with the Resource/Evaluation Center to promote CEI activities using various digital mediums and evaluate its clinical education activities. |

**INSTRUCTIONS:**

For the Grants Gateway **Work Plan Project Summary**, applicants are instructed to insert the Project Summary as it is listed above. In the Grants Gateway **Work Plan Organizational Capacity** section, applicants are instructed to enter “not applicable.”  Any additional Project Summary or Organizational Capacity entered in these areas will not be considered or scored by reviewers of your application.

Funded applicants will be held to the Objective and Tasks as listed in Attachment 6: HIV Primary Care and Prevention Center of Excellence Work Plan. Applicants are required to enter a Performance Measure for each Task listed.

| **OBJECTIVE (max 75 characters)** | **TASKS (max 250 characters each)** | **PERFORMANCE MEASURES (max 500 characters each) To be entered by the Applicant** |
| --- | --- | --- |
| 1: Educate clinicians-provide continuous/innovative HIV, PEP/PrEP, trainings. | 1.1 Tasks required to obtain administrative staff (medical & administrative director, coordinators, administrative support, etc.) within 90 days. | 1.1.1 |
| 1.2 Tasks required to establish regional faculty area experts within 6 months. | 1.2.1 |
| 1.3 Tasks required to create educational needs assessment tools and mechanism for continually scanning the educational environment for related clinical educational activities and resources within 90 days. | 1.3.1 |
| 1.4 Tasks required to create a plan within 90 days for working with the other 3 CEI Centers to accomplish educational goals. | 1.4.1 |
| 1.5 Tasks required to create plan to distribute the latest clinical guidelines and emerging clinical issues and the challenges found in clinical practice within 90 days. | 1.5.1 |
| 1.6 Develop plan of didactic and case based clinical education interventions using cost effective mix of in-person training methods and distance learning, tele-mentoring and digital health technologies to ensure services within 90 days. | 1.6.1 |
| 1.7 Tasks associated with developing plan for awarding continuing professional education credits to CEI learners within 90 days. | 1.7.1 |
| 2: Expand # of healthcare providers able to diagnose/care for HIV, PrEP, PEP. | 2.1 Task associated with getting access to the target audience. | 2.1.1 |
| 2.2 Tasks associated with utilizing CEI branded materials at various events and publications. | 2.2.1 |
| 2.3 Tasks associated with ensuring access of clinical expertise in HPSA, rural areas and other health shortage areas. | 2.3.1 |
| 2.4 Tasks associated with effectively promoting service integration for HIV, HCV, STI and people who use drugs. | 2.4.1 |
| 2.5 Tasks associated with process by which Center will ensure coordination across the initiative, to maximize medical education outcomes and promote efficient use of resources. | 2.5.1 |
| 3: Disseminate AI clinical guidelines and other relevant materials/resources. | 3.1 Tasks associated with promoting the services of the statewide CEI line. | 3.1.1 |
| 4: Foster partnerships among clinical providers & professional organizations. | 4.1 Tasks associated to increase CEI statewide visibility for clinical education. | 4.1.1 |
| 4.2 Tasks associated to increase CEI’s access to the target audience. | 4.2.1 |
| 4.3 Tasks associated to maximize effectiveness of the Resource/Evaluation Center registration process for learners. | 4.3.1 |
| 4.4 Tasks required to foster utilization of CEI branded templates and materials. | 4.4.1 |
| 4.5 Tasks associated with process for reaching out to state, federally funded HIV, HCV, STI and initiatives in support of AI clinical policies and activities. | 4.5.1 |
| 5: Develop performance measures for CEI activities and priorities. | 5.1 Tasks associated with evaluating CEI activities. | 5.1.1 |
| 5.2 Tasks associated with developing a core set of data elements and annual report. | 5.2.1 |
| 6: Flexibility in programming for directing resources effectively. | 6.1 Flexibility in programming is necessary to ensure that resources are effectively directed to the populations and communities most in need. | 6.1.1. N/A |
| 6.2 Contract activities & deliverables may be modified at any point in this contract upon direction of the AIDS Institute to address emerging needs or disparities, emerging HIV/STD/HCV epidemiologic patterns, or to accommodate advances in best practice. | 6.2.1 Aid with non-workplan public health issues if/when they arise. |
| 6.3 Assist with other priority public health issues if/when they arise (e.g., local STD case increases, outbreaks, emergency situations, etc.). The contract manager must approve non-workplan activities. | 6.3.1 Aid with non-workplan public health issues if/when they arise. |