

New York State Coverdell Stroke Program Transitions of Care Quality Improvement Consultant Request for Bid

The New York State Department of Health (NYSDOH), Bureau of Chronic Disease Evaluation and Research (BCDER) and Health Research, Inc. (HRI) is requesting bids for an individual or organization to provide practice facilitation to Stroke Coordinators participating in a program to improve transitions of care for stroke patients. The Consultant would collaborate with the NYSDOH to contribute to the overall goals of improving the quality of stroke care through the hospital discharge process to ensure smooth transitions to home or institutional care. This work will be supported and administered by Health Research, Inc. (HRI) which is funded by a grant from the Centers for Disease Control and Prevention (CDC) entitled “Paul Coverdell National Acute Stroke Program.” The intent of the CDC grant is to improve stroke care practices through quality improvement activities to reduce stroke mortality, disability and re-hospitalizations.

This project will support a Quality Improvement (QI) Advisor to provide practice facilitation to up to 18 hospitals participating in the Transitions of Care Program. The QI Advisor will collaborate with DOH staff to develop a process for documenting the current state of the discharge process for stroke patients at hospitals participating in the New York Coverdell program. The process will involve collecting information from Stroke Coordinators and other hospital staff involved in discharging stroke patients from the hospital. The QI Advisor will also communicate with Stroke Coordinators and other key hospital staff to document the state of the discharge process for stroke patients at up to 18 hospitals, using email, phone or video conferencing as needed. Finally, the QI Advisor will identify and communicate recommendations for improving the discharge process for stroke patients. The QI advisor will communicate with each hospital to provide quality improvement strategies to improve the discharge process for stroke patients.

The Coverdell Program aims to support the development of comprehensive stroke systems to achieve improvements in transitions of care to reduce the burden of stroke. Success will be measured through improvements in care delivery throughout the discharge process and patient outcomes including: improved recovery, reduced readmissions, and reduced early mortality for acute stroke patients.

Below is the scope of work to consider when developing a plan and budget.

Scope of Work

1. Collaborate with DOH staff to develop a process for documenting the current state of the discharge process for stroke patients at hospitals participating in the New York Coverdell Transitions of Care program.
 - Develop written materials and tools for collecting information from stroke coordinators about the discharge process for stroke patients at their hospital.
 - Collaborate with DOH staff to give an informational webinar to Stroke Coordinators about the discharge planning process to recruit hospital participants.

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2. Communicate with Stroke Coordinators and other key hospital staff to document the state of the discharge process for stroke patients at up to 18 hospitals, using email, phone or video conferencing as needed.
 - Recruit and schedule meetings with Stroke Coordinators to collect information about the discharge process for stroke patients at their hospitals.
 - Complete phone or videoconference meetings with Stroke Coordinators and other hospital staff about the discharge process
 - Develop summaries (written steps, diagrams, flow charts) describing the discharge practices for up to participating hospitals

3. Identify, document and communicate recommendations for improving the discharge process for stroke patients. The QI advisor will communicate with each hospital to provide quality improvement strategies to improve the discharge process for stroke patients.
 - Develop written recommendations and strategies for improving discharge process for stroke patients for each hospital. The recommendations and strategies should be based on a consideration of known best practices and current state of the hospitals.
 - Communicate summaries and recommendations with Stroke Coordinators and their hospital teams.

Budget: Up to \$40,000 will be awarded for completion of this project.

Period of Performance: 03/01/2021 - 06/29/2021

The successful bidder will be expected to sign a contract with HRI and agree to the following:

Consultant acknowledges and agrees that all work products, deliverables, designs, writings, inventions, discoveries, and related materials, (collectively "Works") made, produced or delivered by Consultant in the performance of its obligations hereunder will be owned exclusively by HRI. All copyrightable Works are "works made for hire". Consultant will assign, and hereby assigns and transfers, to HRI all intellectual property rights in and to Works, including without limitation, copyrights, patent rights, trademark rights, and trade secret rights. Consultant further agrees that "he/she/it" shall not claim or assert any proprietary interest in any of the data or materials required to be produced or delivered by Consultant in the performance of its obligation hereunder. Consultant warrants that all Works shall be original except for such portion from copyrighted works as may be included with Consultant's advance permission of the copyright owner(s) thereof, that it shall contain no libelous or unlawful statements or materials, and will not infringe upon any copyright, trademark or patent, statutory or other proprietary rights of others. Consultant further agrees that "he/she/it" will not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to this Agreement without the prior written consent of HRI.

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Submission Deadline: Please submit your bid (including your proposed plan for completing the work, examples of past work, and budget) and resume or curriculum vitae to Krystal Parrigan at Krystal.Parrigan@health.ny.gov no later than **January 29, 2021 at 4 p.m. EST**. All emails should contain the following subject heading: HRI Coverdell Stroke Program Transitions of Care Quality Improvement Bid.