

**RFA Number #ORH – 2021-01**

**Rural Health Network Technical Assistance**

**Questions and Answers**

**Question 1:** Will this funding pay for staff training in evidence-based programs to further enhance our capacity to serve the needs of our community?

**Answer 1:** Staff training is not an eligible expense.

**Question 2:** We have not yet had our year 2021 workplan/budget approved. It stated, “all projects must be directly related to the objectives and activities that are funded through the Rural Health Network Development Program.” How will we know the projects for the TA Grant will be approved if our actual workplans have not?

**Answer 2:** There should not be major changes to work plan objectives within the current 5-year contract. Objectives funded in the 2021 contract year should be a continuation of the 2019 and 2020 work.

**Question 3:** Are monthly reports are to be sent by mail to Charles D. Cook Office of Rural Health or can we submit via email? If we have to send by mail, is there a due date each month?

**Answer 3:** Monthly reports may be sent via e-mail.

**Question 4:** Can we be reimbursed for expenses that have been incurred in January, but will not be used for program(s) until April?

**Answer 4:** Funds must be expended between April 1, 2021 and June 30, 2021 to be reimbursed under this procurement.

**Question 5:** If a program fits under one objective and there are multiple deliverables to meet the programs fidelity, would that one program be classified as “one project”? Could program supplies and marketing be expensed under the “one project”?

**Answer 5:** Rural Health Networks may apply for up to two technical assistance projects. Projects may be related to the same objective. The funds that are available through this procurement are to be used for technical assistance that will enhance a Rural Health Network’s

ability to fulfill objectives. Funds are not to be used to administer programs. Funds may not be used for any expenses that are not directly related to the provision of technical assistance. Funds that are not clearly justified will not be considered.

**Question 6:** Can we apply for the technical assistance grant to offer four additional professional development sessions or does the ORH work plan need to state 6 sessions?

**Answer 6:** Professional development sessions may be an eligible technical assistance project if they enhance the network's ability to meet objectives. The number of sessions as stated in the work plan is not relevant.