

New York State Coverdell Stroke Program Transitions of Care Quality Improvement Consultant  
Request for Bid

The New York State Department of Health (NYSDOH), Bureau of Chronic Disease Evaluation and Research (BCDER) and Health Research, Inc. (HRI) is requesting bids for an individual or organization to research and collect best practices to improve transitions of care for stroke patients. The Consultant would collaborate with the NYSDOH to contribute to the overall goals of improving the quality of stroke care through literature review of best practices in transitions of care practices to ensure smooth transitions to home or additional care. This work will be supported and administered by Health Research, Inc. (HRI) which is funded by a grant from the Centers for Disease Control and Prevention (CDC) entitled “Paul Coverdell National Acute Stroke Program.” The intent of the CDC grant is to improve stroke care practices through quality improvement activities to reduce stroke mortality, disability, and re-hospitalizations.

This project will support a Quality Improvement (QI) Advisor to research, collect and document Transitions of Care strategies that will be shared with Coverdell participating hospitals. The QI Advisor will collaborate with DOH staff to develop a process for prioritizing best practices that improve transitions of care for stroke patients. The process will involve a literature review of transitions of care practices currently published to improve systems of care. The QI Advisor will catalog findings from the literature review and translate best practices into a document that will be shared with Stroke Coordinators and other key hospital staff. Finally, the QI Advisor will present their findings at the end of the project period to Coverdell participating hospitals.

Below is the scope of work to consider when developing a plan and budget.

**Scope of Work**

1. Conduct a literature review of transitions of care and discharge planning practices aimed to ensure smooth transitions post discharge for stroke patients.
  - Conduct a literature review of care practices that improve transitions of care and discharge practices and catalog findings.
  - Work with DOH staff to develop a strategy for identifying high impact to low impact best practices, collected during literature review.
2. Document and communicate best practice strategies for improving the transitions of care process for stroke patients.
  - Develop written summary of best practice strategies for improving transitions of care. The strategies should result from the literature review to collect best practices.
  - Collaborate with DOH staff to give a webinar to participating Stroke Coordinators regarding findings from the literature review and transitions of care best practice summary to improve transitions of care.

**Budget:** Up to \$25,000 will be awarded for completion of this project.

**Period of Performance:** 05/01/2021 - 06/29/2021

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The successful bidder will be expected to sign a contract with HRI and agree to the following:

Consultant acknowledges and agrees that all work products, deliverables, designs, writings, inventions, discoveries, and related materials, (collectively "Works") made, produced or delivered by Consultant in the performance of its obligations hereunder will be owned exclusively by HRI. All copyrightable Works are "works made for hire". Consultant will assign, and hereby assigns and transfers, to HRI all intellectual property rights in and to Works, including without limitation, copyrights, patent rights, trademark rights, and trade secret rights. Consultant further agrees that "he/she/it" shall not claim or assert any proprietary interest in any of the data or materials required to be produced or delivered by Consultant in the performance of its obligation hereunder. Consultant warrants that all Works shall be original except for such portion from copyrighted works as may be included with Consultant's advance permission of the copyright owner(s) thereof, that it shall contain no libelous or unlawful statements or materials, and will not infringe upon any copyright, trademark or patent, statutory or other proprietary rights of others. Consultant further agrees that "he/she/it" will not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to this Agreement without the prior written consent of HRI.

**Submission Deadline:** Please submit your bid (including your proposed plan for completing the work, examples of past work, and budget) and resume or curriculum vitae to Krystal Parrigan at [Krystal.Parrigan@health.ny.gov](mailto:Krystal.Parrigan@health.ny.gov) no later than **April 2, at 4 p.m.** All emails should contain the following subject heading: HRI Coverdell Stroke Program Transitions of Care Quality Improvement Bid.