NEW YORK STATE DEPARTMENT OF HEALTH

Center for Community Health Division of Family Health Bureau of Early Intervention , Early Hearing Detection and Intervention Program

A Request for Proposal for

Family-Based Training Initiative

RFP #:CCH-2020-01

Questions and Responses June 5, 2021

Administrative/Fiscal

1. Question: RFP Section I - E (and noted elsewhere): If two contractors are awarded contracts, is the intent that they work together to develop one curriculum and training program or two separate ones for the different geographic areas?

Response: Two bidders may be selected for funding up to $40,000 each, to implement project deliverables in one of the following regions: New York City/Long Island or the Rest of the State. The Department will facilitate coordination should two separate awards be made.

RFP Deliverables

1. Question: RFP Section B – Scope of Work – Focus Groups -Are the focus groups to share the newly developed materials intended to be done with families, potential trainers, or both?

Response: The requirement is to conduct focus groups to share EHDI Program information and materials, including existing and developed EHDI materials and curriculum on parent advocacy and leadership and content specific to families of newly identified children who are Deaf or Hard of Hearing. Bidders' proposals should include how they plan to obtain relevant stakeholder feedback to support this effort, including focus group participants.

2. Question: RFP Section B – Scope of Work – Educational Material Development - The RFP notes that EI currently translates materials into 8 languages. Are the contractors responsible for translating the curriculum and training materials into these languages using funds from the contract?

Response: Contractors are not responsible for translating the curriculum and training materials.

3. Question: What is meant by updating of the EI/EHDI website?

Response: The curriculum and other EHDI materials will be shared on the Department of Health, Early Hearing Detection and Intervention website.

4. Question: Will the contractor's name be on the developed materials?

Response: As materials are developed for use by the Department of Health and Early Hearing Detection and Intervention (EHDI) program, contractor identifiers should be removed.