New York State Department of Health and Health Research, Inc

NYS RPE Program Health Equity Capacity Assessment

RFP # BWIAH – 2022-01

**Attachment 1: Proposal Template**

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| Cover Page (5 points) |
| |  | | --- | | * 1. Organization or consultant name | |  |  * 1. Budget Total and Timeline: |
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| * 1. Contact name, title, phone & email: |
|  |
| * 1. Address: |
|  |
| * 1. Minority and Women Owned Business Enterprise: (5 points) |
| Yes or  No |

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| * 1. Federal ID#, DUNS Number, Unique Entity Identifier: |
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| --- | --- |
| Signature of Authorized Official: |  |
| Printed Name: |  |
| Date: |  |

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| Executive Summary (Not scored) |
| The purpose of this section is for the applicant to provide a brief description of their proposal including deliverables. |
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| Application Questions (65 points) |
| 1. Describe the organization or consultant including a mission and services provided. (5 points) |
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| 1. Describe the organization or consultants experience working with the New York State Department of Health or another governmental entity. (5 points) |
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| 1. Describe the organization or consultants experience in the field of health equity or anti-racism, or capacity assessments and reports. (5 points) |
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| 1. Describe the organization or consultants experience in the field of sexual violence prevention or response. (5 points) |
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| 1. Describe the organization or consultants experience in qualitative data analysis, program evaluation and data-driven decision making. (5 points) |
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| 1. Describe the organization or consultants experience in training development and execution. (5 points) |
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| 1. Describe the proposal for a health equity capacity assessment and final report. Please include details on how the assessment will be developed, delivered, analyzed, and synthesized. The proposal should include an assessment on the programs current capacity to enhance and expand health equity work, and to provide training and technical assistance on health equity to the Regional Center. The assessment may include focus groups, surveys, and interviews of the RPE Program staff within HRI and with program partners at the Regional Centers or the Statewide center. The health equity capacity assessment may also include an audit of RPE program materials including the State Action Plan, the Evaluation Plan, and the previous Request for Applications. Finally, the assessment may include a review of current data availability and use of available data.   A final report on the data analysis, results, and recommendations is required. Recommendations may include additional data needs to advance health equity in sexual violence prevention, definitions for advancing health equity within the RPE Program, and an action plan for improving health equity within the RPE program. (25 pts) |
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| 1. Describe the proposal to develop and deliver a health equity training to NYSDOH staff. (10 points) |
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*Thank you for completing this proposal.*