

The New York State Department of Health
Center for Community Health
Division of Family Health
Bureau of Health Equity and Community Engagement
Community Health Work Community of Practice Solicitation of Applications

QUESTIONS AND ANSWERS

Questions below were received by the deadline announced in the Solicitation of Applications. The NYSDOH/HRI is not responsible for any errors or misinterpretation of any questions received. The responses to questions included herein are the official responses by the NYSDOH/HRI to questions posted by potential applicants and are hereby incorporated into the Community Health Worker Community of Practice Solicitation of Applications. In the event of any conflict between the Solicitation of Applications program description stated on SM Apply, the requirements or information contained in these responses will prevail.

Question 1:

A few of my CHW employees are interested in applying for this opportunity. We had additional questions regarding the commitment each week/month in order to ensure that their work schedules are not impacted too often by the requirements of this opportunity. Is there an estimated amount of time each week/month that would be spent on providing feedback to The Bureau?

Answer:

In the overview, it states consultants will "Participate in group and 1:1 meetings, anticipated to be monthly, with the CHW Community of Practice; Share perspectives from their communities to help inform the Bureau's approach on how to support the CHW workforce; Provide constructive feedback to the Bureau, both verbally and in writing, related to strengthening the CHW workforce; Contribute to the development of recommendations for strengthening the CHW workforce; and conduct timely review of CHW public health toolkit and marketing materials throughout their development and promote the finished products within their networks"

Monthly meetings are anticipated to be about 2 hours long, with occasional 1:1 meetings between the consultant and the Bureau, if needed. Prior to and following each meeting, consultants will be asked to review the meeting materials (e.g., agenda, meeting materials, draft toolkit, marketing materials and recommendations) and provide feedback to the Bureau in writing. Consultant responsibilities are anticipated to take between 2-4 hours each month. To have focused and action-oriented meetings, materials will be sent to consultants a week ahead. These materials should take no longer than hour to review, jot down questions, and comments.

Question 2:

I have learned about this amazing project: COVID Health Disparities Program and immediately thought I wanted to apply. However, I read about the qualification for the project. If I understand correctly, CHWs in NYC would not qualify. I was wondering if there are projects that include CHWs working in NYC?

Answer:

If you work as a CHW in NYC then the system will not allow you to apply, as this funding opportunity is for Rest of State (excluding NYC counties). Please continue to check back for future funding opportunities. <https://www.healthresearch.org/funding-opportunities/>