

## HRI IT Contractor Response Form

<b>Date:</b>	
<b>Recruitment Number:</b>	#21
<b>Project Name:</b>	ELC/EDX
<b>Job Title:</b>	Project Manager – Level 3
<b>Vendor Contact Name:</b>	
<b>Vendor Phone #:</b>	
<b>Vendor E-mail:</b>	
<b>Vendor Federal ID #</b>	
<b>Vendor Unique Entity Identifier (UEI) #</b>	
<b>Candidate Full Name as depicted on State/governmental identification or Visa/Passport:</b>	
<b>Have you validated that the candidate was vetted for qualifications prior to submission?</b>	

**Qualifications - Candidates are evaluated on cost and technical qualifications.**

<b>Provide a detailed description of how the proposed Candidate meets the qualification. Include name(s) of previous employer(s), start and end dates of engagement(s), reference, and any additional applicable information.</b>	<b>Leave This Cell Blank (Vendors Do Not Score)</b>
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<u>Qualification Number</u>	<u>Requested Qualifications:</u>	<u>Points Assigned</u>
<u>1.</u>	Cost: Not to exceed a bill rate of \$83 per hour	<ul style="list-style-type: none"> <li>Less than 90% of the posted maximum rate = 30 points</li> <li>Greater than 90% but less than 100% of the posted maximum rate = 20 points</li> <li>100% of the posted maximum rate = 10 points.</li> <li>Submissions that exceed the hourly rate will be disqualified</li> </ul>
	<b>Requested Bill Rate (in USD):</b>	<b>Leave This Cell Blank</b>
<u>2.</u>	This position requires at least a bachelor’s degree in Engineering, Computer Science, MIS or equivalent from an accredited institution. A copy of the degree must be submitted with the Candidate Proposal Response.	<b>Pass/Fail</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<u>3.</u>	6 years’ acting as a project manager for complex application development projects throughout the entire Software Development Life Cycle (SDLC).	<b>Pass/Fail</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<u>4.</u>	6 years’ experience managing complex infrastructure IT projects including all project phases: project origination, initiation, planning, execution, monitoring, and closeout.	<b>Pass/Fail</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>

<b>5.</b>	6 years' experience in facilitating and managing communication across both technical and non-technical stakeholder groups including executive-level sponsors.	<b>Up to 10 points</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<b>6.</b>	6 years' experience using project management tools, MS Project in documenting all phases of a project, work breakdown structure, risks, issues, execution /implementation, quality control and project closeout.	<b>Up to 10 points</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<b>7.</b>	6 years' experience in business process analysis and related documentation, including requirements gathering, use case documentation, workflow diagramming.	<b>Up to 10 points</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<b>8.</b>	6 years' experience working in the Public Sector on projects utilizing sensitive data, within the Health Care industry where HIPAA and Protected Health Information (PHI) regulations exist.	<b>Up to 10 points</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<b>9.</b>	Project Management Professional (PMP) Certification	<b>Up to 10 points</b>
	<b>Provide a detailed description of how the proposed Candidate meets the requested qualification.</b>	<b>Leave This Cell Blank</b>
<b>Requested Qualifications Must Total No More Than</b>		<b>80</b>
<b>Interview Must Total</b>		<b>20</b>
<b>Total Score</b>		<b>100</b>

**Contractor/Candidate Certification**

Contractor is wholly and solely responsible for the performance of the services provided under the Contract from both its own employees, subcontractors and independent contractors. By submission of this Candidate, the Contractor certifies the acceptance of the HRI IT Contractor Response Form that all information provided is complete, true, and accurate. Failure to present truthful and accurate responses will result in the rejection of the Candidate.

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Contractor Signature

\_\_\_\_\_  
Date