

RFP Number (OHEHR 2026-02)

HEALTH RESEARCH, INC.
New York State Department of Health
Office of Health Equity and Human Rights

Request for Proposals
Health Equity Consultants
Addendum #1

Addendum #1 Description: Modifications Made to Minimum Qualification #2 and Attachment 1: Proposal Cover Page and Attestation

Modification to Minimum Qualification #2:

Minimum Qualification #2 under Section II. Who May Apply originally stated: “Consultant(s) must be registered as an incorporated entity with the Secretary of State (further information can be obtained from the New York State Department of State at: www.dos.state.ny.us)”.

Minimum Qualification #2 has been modified to reflect: “**At the time of proposal submission,** consultant(s) must be registered as an incorporated entity with the Secretary of State **OR have authority to conduct business in New York State** (further information can be obtained from the New York State Department of State at: <https://dos.ny.gov>.”

Description of Modifications to Minimum Qualifications: “At the time of proposal submission” and “OR have authority to conduct business in New York State” were added. The hyperlink to Department of State was updated. The revised language is highlighted in yellow.

Attachment 1: Proposal Cover Page and Attestation

Attachment 1: Proposal Cover Page and Attestation contains attestations to the minimum qualifications. The change to minimum qualification #2 described above has been updated in Attachment 1: Proposal Cover Page and Attestation.

Description of Modifications to Attachment 1: Minimum Qualification #2 language in attestation was updated.

Links to all updated materials can be found here: <https://www.healthresearch.org/rfp-oehr-2026-02-health-equity-consultants/>

Please note: Proposals that have already been submitted and contain the original Attachment 1, **do not need to resubmit** as long as the proposer met the minimum qualification under the original language, “consultant(s) must be registered as an incorporated entity with the Secretary of State”. If the modification to Minimum Qualification #2 changes the proposer's qualification and they wish to submit a new proposal with the updated attestation (Attachment 1), **they may submit a new proposal with the updated attestation form (Attachment 1)**. The most recent proposal

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submitted by the date and time set forth on the Request for Proposals from the proposer will be reviewed. Consultant(s) submitting proposals for more than one component, must complete a separate proposal and submission for each component.

Please reach out to OHEHRADMIN@health.ny.gov by June 1st at 4 PM EST with questions.