

RFP Number (OHEHR 2026-02)

HEALTH RESEARCH, INC.
New York State Department of Health
Office of Health Equity and Human Rights

Request for Proposals
Health Equity Consultants
Addendum #3

Addendum #3 Description: Questions #4, 4a, 5, 5a have been updated in Request for Proposals to match numbering and language in APPLY system, language in 5a of APPLY system updated to match Request for Proposals.

Modifications:

Numbering: There was a discrepancy between the numbering in the Request for Proposals document and APPLY application associated with items #4, 4a and #5, 5a. The Request for Proposals document originally stated #4 and 4a as: “4. Experience a. Provide a brief narrative that provides an overview of experience with the deliverables of the component for which this proposal addresses as outlined in section III of this Request for Proposals”. The original Request for Proposals document stated #5 and 5a as: “Narrative of scope of work and deliverables a. Provide a narrative outlining how you or your organization propose to accomplish each deliverable outlined in section III of this Request for Proposals. The narrative should be specific to the component the proposal addresses. Include specific details about the approach and methodology including length of sessions and number of training/focus groups if applicable.” The APPLY application has the content in sections #4 and #5 in the opposite order. In apply, section 4 asks about the scope of work and deliverables and section 5 asks about experience. **The Request for Proposals document has been updated to match the numbering and language in the APPLY system of questions 4, 4a, 5, 5a. These changes have been highlighted in the updated Request for Proposals. The order of sections has been reflected in the table under B. Review Process.**

Language of 5a: Question 5a under the experience section has been updated in APPLY to match the language outlined in the Request for Proposals Document. **Question 5a states:** Provide a brief narrative that provides an overview of experience with the deliverables of the component for which this proposal addresses as outlined in section III of this Request for Proposals.

Please note: Proposals that have already been submitted **do not need to resubmit** as

long as the proposer's responses to section 4 address the narrative of scope of work and proposer's responses to section 5 address their experience. A proposer may resubmit their proposal if they wish. The most recent proposal submitted by the date and time set forth on the Request for Proposals from the proposer will be reviewed. Consultant(s) submitting proposals for more than one component, must complete a separate proposal and submission for each component.

Links to all updated materials can be found here: <https://www.healthresearch.org/rfp-ohhr-2026-02-health-equity-consultants/>